

Transitions and Beyond Policy

August 2020

(To be reviewed August 2021)

Aim:

SupaJam's transitions and beyond policy has been created to ensure the aims and objectives of our Careers Policy have been successfully embedded throughout our students' time studying with SupaJam. This will successfully prepare them for moving on into employment or further education in line with our Supajam ethos, allowing all our young people to thrive and achieve to their full potential.

This policy also outlines how we will support our students beyond SupaJam to encourage and support our students in their next steps.

Careers Policy:

This Policy does not take the place of but runs in conjunction with our Careers Policy, which can be found in our policies folder and on our website. Our Careers Policy follows and embeds the Gatsby benchmark model and enables students to access the essential careers exposure necessary to transition successfully beyond SupaJam.

Transitions for SupaJam leavers:

Part of our ethos at SupaJam is to enable our young people to thrive and achieve their full potential. It is therefore essential that we support this with a strong, structured, caring and supportive transition beyond SupaJam for our *leavers.

**The term leavers includes those students leaving SupaJam at the end of their music diploma (L1-L3) as well as students choosing to leave before the end of their course.*

Provisions for transitions:

- All level 3 Extended Diploma leavers will receive additional 1:1 career discussions within their final year.
- Early leavers will receive a transitional 1:1 chat with our careers advisor and transitions coordinator to discuss viable options.
- All leavers will have the opportunity to work with our transitions coordinator to apply for further education/apprenticeships/employment.
- All level 3 leavers will have the opportunity to complete work experience outside of SupaJam*.
** This provision is conditional on available budget for careers team.*
- All level 3 leavers will have the opportunity to have a careers interview with an externally sourced careers advisor.
- All level 3 leavers will have access to labour market information via careers boards, ensuring registration to the national career service, updates on the SupaJam facebook page and support in searching for employment.

Additional provisions for SEND transitions:

- All SEND leavers will have a transitions discussion as part of their annual EHCP meeting which will generate transitions outcomes.
- All SEND leavers will have additional support from the pastoral care team to achieve their career targets, following their careers discussions.

Provisions for supporting leavers beyond SupaJam:

- All leavers will receive follow up contact 3 x throughout the academic year via phone/email/text/facebook alumni for them to have the opportunity to discuss their progress at their new education placement or employment destination. Guidelines for contact are as follows:
 1. On each contact date, a member of the careers and transitions team will attempt to contact each student via the above methods of communication. Within the contact period of one week, they will try up to three attempts to contact the student, or until successful contact is made.
 2. Each method of contact will vary from the last in order to maximise the possibility of successful contact being made.
 3. If no successful contact can be made using different methods (email/text/facebook page), the member of staff will log the communication attempt as 'unsuccessful'.
 4. All contact and contact attempts, including the dates and times, will be recorded on the leavers spreadsheet that can be found on the Google Drive.

During the year following their departure, all Level 3 Extended Diploma leavers:

- will be able to make an appointment to visit a member of the careers and transitions team at SupaJam for additional support if needed. This includes, but is not limited to; support with CV's, job applications, further education placements, advice and guidance.
- will be able to call into SupaJam for support relating to their progression destination.
- will be invited back for an opportunity for further work experience to support current SupaJam students at the Blackdeer festival. *This opportunity is available for as long as SupaJam continues to work with Black Deer festival.*
- will have the opportunity to receive a visit from SupaJam staff members at the placement they have progressed on to. This is to support a smooth transition beyond SupaJam.

Additional provision for SEND beyond SupaJam

- All SEND leavers will be offered the opportunity to have a monthly careers and transitions conversation (via telephone) with a member of the careers and transitions team to further support any ongoing additional needs. The contact could be more frequent at the team's discretion and they will be expected to encourage and support leavers to engage with available pastoral care support at their new placements or support access to external support.

Data collection

SupaJam will collect progression data on leavers at the end of each academic year, to allow us to reflect and evaluate the effectiveness of our careers and transitions programmes. This will enable us to make necessary improvements to continue to support our students' chosen pathways beyond SupaJam.

Data will also be collected in the form of student and parent voice to collate feedback on student support beyond SupaJam.