

SupaJam RSL Re-sit and Resubmission Policy

August 2020

(To be reviewed in August 2021)

Introduction:

Regardless of the outcome of first marking, all students are given one further opportunity to resubmit their RSL module work in order to improve their grade. This opportunity allows students to take on board teacher feedback and make changes to their work, engaging with the feedback process and developing as reflective learners.

Submitting work

Students must submit their work by the module deadline, outlined in the assignment briefs or as agreed by their teacher. Teachers will then endeavor to return student work within seven days, with a grade and feedback.

Grading Work:

The grade will be decided by the teacher against RSL marking criteria, and will be provided within Google Classroom as both a numerical grade (awarded out of 100 possible marks) and as a written grade within written feedback. This will be provided in the comments section of a student's work within Google Classroom and can be accessed by the student directly. Students will be encouraged to give their own feedback underneath their teacher's comments.

Improving Grades:

Following the first submission and marking process, students will then have seven days in which to make changes and resubmit their work. Students are able to achieve Pass, Merit or Distinction when submitting work to be second marked. Teachers may take longer than one week to second mark work and return feedback and grades to the students.

At this point, students must not make any further changes to their module work unless directed by their teacher (only in the event that they have not passed). As long as the student has achieved at least a Pass, their second marking grade is final and cannot be improved upon.

In the event that a student resubmits their work, it is second marked by their teacher and they have still not provided sufficient work to pass all learning outcomes, a further deadline will be agreed by their teacher and additional support may be offered. This may come in the form of additional tutorials which the student will be required to attend. The maximum grade achievable at this stage for any learning outcome is now a Pass.

Appeals:

Should a student disagree with the grade they have been given, they should try to discuss this with their teacher. However, if they still disagree with the outcome, they should follow the procedure outlined in the Student Complaints and Appeals Policy.