



Reviewed: August 2022
To be reviewed: August 2023

- * *The term projected leavers indicates those students who have come to their natural end of study time with SupaJam*
- * *The term 'early leavers' indicates those student leaving before their expected end date with SupaJam*
- * *This opportunity is available for as long as we are working with Blackdeer.*
- * *This provision is conditional on available budget for careers team.*
- * **<https://www.gatsby.org.uk/uploads/education/good-career-guidance-handbook-digital.pdf>**

SupaJam and transitions and beyond policy 2022-2023

Safeguarding Statement

SupaJam is a post-16 specialist provider, specialising in Music, Maths, English and Life Skills. All staff, volunteers and partners are committed to safeguarding the welfare of every person within SupaJam. Our mission is to help young people to engage and achieve within a safe and inclusive environment.

Aim:

SupaJam's transitions and beyond policy has been created to ensure the aims and objectives of our careers policy have been successfully embedded throughout our students time studying with SupaJam. This will successfully prepare them for moving on into employment, apprenticeships/training or further education in line with our Supajam Ethos allowing all our young people to thrive and achieve to their full potential.

This policy also outlines how we will support our students beyond SupaJam to continue to encourage and support our them in their next steps.

Careers Policy:

This Policy does not take the place of the careers policy but runs in conjunction with it. It can be found in our policies folder and on our website. Our careers policy follows and embeds the *Gatsby benchmark model set out by the good careers guidance for schools and enables students to access the essential careers opportunities necessary to transition successfully beyond Supajam.

Transitions for SupaJam leavers:

Part of our ethos at SupaJam is to enable our young people to thrive and achieve their full potential. It is therefore essential that we support this with a strong, structured, caring and supportive transition beyond SupaJam for our *leavers.

Provisions for transitions:

- All *projected leavers will receive at least one extra 1:1 transitions chats during their last year with SupaJam
- *Early leavers will receive a transitional 1:1 chat with our careers advisor and careers lead or assistant to support in making informed realistic choices about next steps.

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- All projected leavers will have the opportunity to work with our higher education support lead to apply for further education/apprenticeships/university.
- All projected leavers will have the opportunity to complete work experience outside of SupaJam*
- All leavers will have the opportunity to have a careers interview with an externally sourced careers advisor.
- All leavers will have access to labour market information via careers boards, ensuring registration to national career service, update on SupaJam facebook page and support in searching for employment as well as a weekly newsletter shared with parents.
- Leavers identified as been at risk of 'NEET' will have an additional meeting with key stakeholders to support with next steps.

Additional provisions for SEND transitions:

- All SEND leavers will have a transitions discussion as part of their annual review of their EHCP which will generate transitions outcomes and provide opportunity to collaborate with professionals involved in the young persons placement.
- All SEND leaver will have additional support from pastoral care team to achieve career targets outlined in their transitional outcomes and following career chats.

Provisions for supporting leavers beyond SupaJam

- All leavers will receive follow up contact at least 3 x throughout the following academic year after their departure. This may be done via phone/email/text/facebook alumni for them to have the opportunity to discuss their progress at their new education placement or employment. Guidelines for contact are as follows:
 1. On each contact date attempt to contact students 3 x within the contact period (which will be over the course of 1 week).
 2. Try different methods each time to maximise chances of successful contact.
 3. If no contact made using different methods (email/text/facebook page) log as unable to contact and send out a no contact letter via post.
 4. All contact and contact attempts should be recorded on the leavers spreadsheet created by SupaJam found on the google drive.
- All leavers will be able to make an appointment to visit a member of the careers team at SupaJam the year following their departure for additional support if needed. This

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includes but is not limited to support with CV's, job applications, further education placements.

- All leavers will be able to call into SupaJam for support relating to their progression into further education or employment for the year following their departure from SupaJam.
- ***All leavers will be invited back for an opportunity for further work experience to support current SupaJam students at the Blackdeer festival.**
- * leavers will have the opportunity to receive a visit from SupaJam staff members at the placement they have progressed. This is to support a smooth transition beyond SupaJam
- Leavers will have the opportunity to attend a leavers youth club hosted by SupaJam and 3 points in the academic year following their departure.

Data collection

SupaJam will collect progression data on leavers at the end of each academic year. This will record how many of our leavers have progressed onto Higher or further education, employment, apprenticeships etc. This will allow us to reflect and evaluate the effectiveness of our careers and transitions programmes running at SupaJam which will enable us to make necessary improvements to support our students chosen pathways beyond SupaJam.

Data will also be collected in the form of student and parent voice to collate feedback on student support beyond SupaJam. As per our careers policy, student voice is already being collected to measure the effectiveness of our current careers programme.

Signed

Date:.....

Policy reviewed and updated August 2022

Next review date August 2023

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